

Call to order @ 19:35

Present: John Russell, Cathe Mazza, Matt Starr, Ed Matson, Kerri Cullip, Bonnie Donzella, Mary Ann VanValkenburg, Tim Limbos, Jill Scholsohn, Gary Hock, Alexis Swagemaker, Alan Gawel, and Anne McAndrew.

Motion to move Auxiliary report up on the agenda to just after Approval of Minutes made by Alexis Swagemaker and seconded by Matt Starr. Voting yes: Bonnie Donzella, Cathe Mazza, Jill Scholsohn, Ed Matson, Matt Starr, Alexis Swagemaker. Voting no: no one. No abstentions. Motion carries.

Motion to add OSHA consultant to Old Business made by Matt Starr and seconded by Alexis Swagemaker. Voting yes: Cathe Mazza, Ed Matson, Matt Starr, Alexis Swagemaker, Bonnie Donzella, Jill Scholsohn. Voting no: no one. No abstentions. Motion carries.

Public/ member comment: none.

Approval of January 24 EC minutes: **motion by Bonnie Donzella, seconded by Ed Matson.** Voting yes: Cathe Mazza, Jill Scholsohn, Bonnie Donzella, Ed Matson, Alexis Swagemaker, Gary Hock. Voting no: no one. Abstentions: Matt Starr. Motion carries.

Auxiliary report: Anne McAndrew review updated information about the Ball. **Alexis Swagemaker made a motion, seconded by Matt Starr, to recommend to the membership to host the Ball in the apparatus bay with one tent in front of the bays reducing the tent cost by \$3,500.00.** Voting yes: Cathe Mazza, Bonnie Donzella, Matt Starr, Alexis Swagemaker, Jill Scholsohn, Ed Matson. Voting no: no one. No abstentions. Motion carries.

Membership: The President has received updated training documents which qualify Jim Shaw and Lou Dingee to return to emergency status as of Feb. 28.

Old Business

1. Foundation committee: the secretary read the following letter from Eric Epstein: "The committee has met twice in the past month for committee review of the Modern proposal. We have completed the Constitution review and are approximately half way through the By-Laws. We are compiling a list of items that we will need to review with Modern prior to a draft going to the membership. Once a committee final draft is completed with the input/changes from Modern, it will be sent to the department membership for review and input. We plan to meet weekly going forward. We were unable to meet this last week due to my lack of posting the meeting in a timely manner. I will do my very best to not let that happen again."
2. Town capital funding: no report
3. Interim COVID policy: general discussion. Matt Starr asked that recommend removing the mask mandate for the firehouse immediately. Tim Sneller asked if we were a medical type of building? and what about calls?
4. OSHA consultant: Matt Starr asked if there was an update? The President said there is a meeting scheduled for March 3 at 4 p.m. at the firehouse and open to all.

New Business

1. Auditor's Governance & Management letters: our bookkeeper is unable to attend this evening, **Matt Starr made a motion, seconded by Gary Hock, to recommend to the membership that we engage with a labor attorney to review our stipend payment method to insure that we are in compliance with the law.** Voting yes: Cathe Mazza, Bonnie Donzella, Jill Scholsohn, Matt Starr, Alexis Swagemaker, Gary Hock, Ed Matson. Voting no: no one. No abstentions. Motion carries.

Bonnie Donzella made a motion, seconded by Jill Scholsohn, to have the President and Treasurer meet with the bookkeeper to discuss auditors findings. Voting yes: Ed Matson, Cathe Mazza, Bonnie Donzella, Jill Scholsohn, Matt Starr. Voting no: no one. Abstentions Gary Hock, Alexis Swagemaker. Motion carries. In regards to ambulance billing concerns, Bonnie Donzella explained our process and expressed confusion about the auditor's questions.

2. Conflict of Interest concerns: no report.

3. AFG/ARPA grants: We need to produce a list to submit to the committee.

4. EMS staffing: a committee to review staffing has been organized (Bonnie is chair, Mary Ann, Dan K, Alex L, and Jill).

5. Membership review: John Cirino has resigned.

6. Weight room: a committee to review the weight room has been organized (Matt is chair, Eric, Mary Ann, and Dan K)

President's Report:

1. budget meeting with the town on March 2 at 7 p.m.

2. conflict of interest policy: there is no language for subcontractor to sign.

3. tech connections for a member were needed and have been met.

Treasurer's Report:

1. Ed asked about paramedic work tabulations.

2. **Ed made a motion, seconded by Matt Starr, to move \$10,000 from the donations account to the Operating account if necessary.** Voting yes: Gary Hock, Ed Matson, Bonnie Donzella, Alan Gawel, Matt Starr, Alexis Swagemaker. Voting no: no one. Abstentions: Cathe Mazza, Jill Scholsohn. Motion carries.

Chief's Report: no report

Line Officer's report: Alexis said air pack batteries have been swapped out. Matt said the squads have been formed and members notified. Duty night scheduling is being worked on and will be posted when done. The light tower is out of service. The gator trailer needs to be sure clasp is latched. The tower has ABS light on-engine light- and it needs to be serviced.

Ambulance Chief's Report:

1. A1 is out of service because the stretcher is broken. Stryker rep coming soon.

2. Medic 4 contract has been signed and it good until June 2023.

Appointed Positions:

1. Plant manager gave a report "I met with Sherm late last week for the transition. He has given me a list of open items and recommendations to focus on. I am working through some of these and will report once I have more information. Here are a few items:

- The ambulance door openers were fixed by Tim Limbos
 - The front apron heater is currently turned off. There is some concern with the solution/antifreeze being corrosive. I am working to contact the installer to get this rectified.
 - Generator service vendor is no longer servicing Connecticut due to staffing. I am working on drafting a request for proposal to see what we can get for a new vendor and what they offer
 - Will be reaching out to the cleaning company to introduce myself and see if they need anything
 - Looking for the lawn contract. Was this a multi year proposal or do we need to revisit this this year. If so I would like to get it going so we are ready before the first cutting.
 - I ask that if you encounter a building issue or supply issue that needs ordering, please email facilities@kentfire.org as this is the best way for me to track and handle."

Committee Reports:

1. software: met last week, minutes published and meeting on March 11.
2. truck: no report

Juniors:

Ben Soule has been voted in. No meeting this week and next meeting is March 10. Another application has been submitted.

Adjourned at 21:55

Respectfully submitted,
Cathe Mazza
Secretary

The meeting is available on Zoom =

https://us02web.zoom.us/rec/share/ufWULTGFQBZRC0uB5VT8vXG_PvdwnRHHQHyEHJKPvlz07B2Ec8pCQe10R7YqdE1z.wjzfqQq3zOPIcude

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