



*Kent Volunteer Fire Department, Inc*

28 Maple St  
Kent, CT 06757

EMS Staffing Committee Meeting  
Thursday, May 12, 2022  
8:00 pm  
Kent Volunteer Fire Department  
28 Maple St.  
Kent, CT

### **Meeting Minutes:**

Attendees: Bonnie Donzella, Alex Limbos, Mary Ann VanValkenburg, Jill Scholson  
Appointed by Board of Selectmen: First Selectwoman Jean Speck  
Members: Matt Starr

Call to order 8:11 pm

Public/Member Comment: None

#### *Review committee charge:*

*Complete a comprehensive review of the Kent Volunteer Fire Department staffing model, research best practice options moving forward for (EMS and fire) staffing, and present an action plan to the Department for possible adoption. If and when a proposal is adopted by the Department, the committee is tasked to complete implementation of the action plan.*

### **Old Business:**

- Updates on insurance-none
- Alex could find no statutory requirement for sleeping quarters.
- Changes to staffing policy-tabled

Bonnie informed the committee that we will permanently be minus:

- June 1 one EMR who covered 8 shifts.
- July
  - We will gain back an EMR for four of the eight shifts they have not been able to cover.
  - Will bring the stepping down of one EMT who is moving and who covered 6 shifts.
  - And an additional EMT who covers one shift.
- Another EMT will be away June 17-July 29— six shifts per week will need coverage.

### **Staffing models discussed.**

Alex asked Jean to come back to the committee with her best guesstimate as to what the municipal model would cost.

Lengthy discussion on sleeping quarters.

Mary Ann will ask VFIS about the use of the fitness room by paid EMS staff.

Next meeting is scheduled for Thurs., June 9, @8:00 pm

Meeting adjourned @ 9:36 pm

Respectfully submitted, Bonnie Donzella