



## KENT VOLUNTEER FIRE DEPARTMENT, INC.

28 Maple Street  
P.O. Box 355

EMS Staffing Committee Meeting  
Sunday, March 27, 2022  
8:00 pm  
Kent Volunteer Fire Department  
28 Maple St.  
Kent, CT

### Meeting Minutes:

Attendees: Bonnie Donzella, Alex Limbos, Dan Kabasakalian, Mary Ann VanValkenburg.

**Call to order** 8:01 pm

**Public/Member Comment:** None

#### **Committee charge:**

*Complete a comprehensive review of the Kent Volunteer Fire Department staffing model, research best practice options moving forward for (EMS and fire) staffing, and present an action plan to the Department for possible adoption. If and when a proposal is adopted by the Department, the committee is tasked to complete implementation of the action plan.*

#### **New Business:**

- Reviewed committee charge
- Discussion on present contract (handed out)
  - Discussion on #5 of contract-no penalty to ERM if they have a call out of a scheduled EMT and are not able to schedule a replacement. KVFD is charged an additional fee if a request is made for paid EMT with less than 3 weeks notice
- Members will review the contract further and discuss more in depth at the next committee meeting.
- Discussion on staffing models:
  - Staffing agency
  - In-house employees
  - 1099 Contractors
  - Stipend for Volunteers
  - Volunteers

Bonnie will reach out to Joyce at Town Hall about potential increases in CIRMA costs if we paid our own members and other potential increases for different staffing models

MaryAnn will reach out to Marci to inquire if the fire dept already has an EIN

Next meeting is scheduled for Thursday, April 21 @8:00 pm  
Meeting adjourned @ 9:20 pm

Respectfully submitted,

MaryAnn VanValkenburg and Bonnie Donzella