

## KVFD Membership meeting April 4, 2022

Present: John Russell, Cathe Mazza, Ed Matson, Matt Starr, Bonnie Donzella, Eric Epstein, Jill Scholsohn, Tim Limbos, Mary Ann Van Valkenburg, Wendell Soule, Dan Soule, Gary Hock, Jean Speck, Rob Kennedy, Alan Gawel, John Christen.

Call to order @ 19:01

Pledge of Allegiance

**Bonnie Donzella made a motion, seconded by Eric Epstein, to add the back building to the end of new business (on the agenda).** Voting yes: Bonnie Donzella, Cathe Mazza, Ed Matson, Mary Ann Van Valkenburg, Matt Starr, Alan Gawel, Eric Epstein, Tim Limbos. Voting no: no one. Abstention: Jill Scholsohn. Motion carries.

**Bonnie Donzella made a motion, seconded by Eric Epstein, to add the National Telecommunicators Week to the end of new business (on the agenda).** Voting yes: Ed Matson, Cathe Mazza, Bonnie Donzella, Mary Ann Van Valkenburg, Matt Starr, Alan Gawel, Eric Epstein, Tim Limbos, Jill Scholsohn. Voting no: no one. Abstentions: Wendell Soule. Motion carries.

Public/member comment: none.

### Treasurer's Report

a. annual dues are due. Ed has only 20 so far.

b. unpaid bills were read. **Ed Matson made a motion, seconded by Bonnie Donzella, to accept the unpaid bills as read and to pay the bills.** Voting yes: Bonnie Donzella, Ed Matson, Jill Scholsohn, Mary Ann Van Valkenburg, Tim Limbos, Matt Starr, Alan Gawel, Eric Epstein, Wendell Soule, Rob Kennedy, Cathe Mazza. Voting no: no one. No abstentions. Motion carries.

c. **Bonnie Donzella made a motion, seconded by Tim Limbos, to pay the pre-approved bills as read.** Voting yes: Ed Matson, Bonnie Donzella, Tim Limbos, Cathe Mazza, Jill Scholsohn, Mary Ann Van Valkenburg, Matt Starr, Alan Gawel, Eric Epstein, Rob Kennedy, Wendell Soule, John Christen. Voting no: no one. Abstentions: Jean Speck. Motion carries.

### Expenditure Warnings

- a. Back Building improvements
- b. Disposal of sharps
- c. radio frequency coordination
- d. boat equipment and lettering
- e. CPR software update

### Correspondence:

a. A letter of thanks was read which included a gift certificate to Gifford's for the department. The card will be used to bring refreshments to the May meeting.

b. The Secretary will connect with a few members for help and begin a schedule for the rest of the year. Anyone with any preferences should contact Cathe please.

c. The President was contacted by the organizers of a car show on June 26th at Sloane Stanley/CAMA to ask if the department would be interested in selling food as a fundraiser? Anyone interested should contact John directly.

Approval of March Membership meetings minutes: **Bonnie Donzella made a motion, seconded by Tim Limbos, to approve the membership meeting minutes from March 7, 15 and 22, 2022.** Voting yes: Cathe Mazza, Bonnie Donzella, Matt Starr, Rob Kennedy, Eric Epstein, Alan Gawel, John Christen, Wendell Soule,

Jean Speck, Mary Ann Van Valkenburg. Voting no: no one. Abstentions: Jill Scholsohn, Tim Limbos. Motion carries.

#### Membership:

We have applications from Aurora Aviles and Jeffrey Rojas, and we will vote in May as we are waiting for their background checks to be completed.

Executive: no report

#### Old Business

- a. Foundation Committee: meetings continue to review the proposal.
- b. Town Funding: no update

#### New Business

- a. Proposed Constitutional/By-Law changes: there was discussion on the topic but no action taken.
- b. Correction to 2022 Operating Budget: **Alan Gawel made a motion, seconded by Ed Matson, to correct a typo in the ambulance revenue line item of \$25,500 be corrected to read \$25,000.** Voting yes: Tim Limbos, Cathe Mazza, Ed Matson, Jill Scholsohn, Mary Ann Van Valkenburg, Bonnie Donzella, Alan Gawel, John Christen, Wendell Soule, Rob Kennedy, Eric Epstein. Voting no: no one. Abstentions: Jean Speck, Matt Starr. Motion carries.
- c. Acceptance of 2020 Auditor's Report: **Tim Limbos made a motion, seconded by Ed Matson, to accept the auditor's report as presented. After brief discussion Tim and Ed amended their motion "to accept the 990 form as presented". After more discussion, Eric Epstein made a motion, seconded by Matt Starr, to table the motion.** Voting yes: Cathe Mazza, Jean Speck, Mary Ann Van Valkenburg, John Christen, Alan Gawel, Wendell Soule, Rob Kennedy, Matt Starr, Eric Epstein, Tim Limbos. Voting no: no one. Abstentions: Bonnie Donzella, Gary Hock. Motion carries. **Eric Epstein then made a motion, seconded by Alan Gawel, to send the governance letter and management letter (from the auditor's report) to the membership.** Voting yes: Cathe Mazza, Tim Limbos, Mary Ann Van Valkenburg, Ed Matson, Jean Speck, John Christen, Alan Gawel, Wendell Soule, Rob Kennedy, Eric Epstein, Matt Starr, Jill Scholsohn, Bonnie Donzella, Gary Hock. Voting no: no one. No abstentions. Motion carries.
- d. Communications technology: no update.
- e. Kent Memorial Library: **The President made a motion, seconded by Wendell Soule, to allow the Library to use the (firehouse) building for quiz night on September 24, 2022. After discussion, Matt Starr moved, and Wendell Soule seconded, to table the motion.** Voting yes: Jean Speck, Ed Matson, Mary Ann Van Valkenburg, Jill Scholsohn, Alan Gawel, John Christen, Wendell Soule, Eric Epstein, Rob Kennedy, Matt Starr. Voting no: no one. No abstentions. Motion carries.
- f. Back Building: Dan Soule said the department is contractually obligated to make repairs/improvements on the area. The low bid for work is \$11,300. **Tim Limbos made a motion, seconded by Bonnie Donzella, to suspend the spending policy specific to the back building repairs that are needed.** Voting yes: Jean Speck, Ed Matson, Bonnie Donzella, Tim Limbos, Gary Hock, Mary Ann Van Valkenburg, John Christen, Alan Gawel, Wendell Soule, Rob Kennedy, Matt Starr, Eric Epstein, Jill Scholsohn. Voting no: no one. No abstentions. Motion carries. Tim Limbos made another motion, seconded by Bonnie Donzella, to spend up to \$11,300 for repairs of the back building as specified in the bid. Voting yes: Tim Limbos, Jill Scholsohn, Bonnie Donzella, John Christen, Alan Gawel, Wendell Soule, Matt Starr, Rob Kennedy, Eric Epstein, Mary Ann Van Valkenburg, Gary Hock. Voting no: no one. Abstentions: Ed Matson, Jean Speck. Motion carries.
- g. National Tele-Communicators Week: this is an opportunity to honor LCD dispatchers. **Bonnie Donzella made a motion, seconded by Tim Limbos, to spend up to \$100.00 to sponsor a breakfast for the dispatchers at LCD.** Voting yes: Jill Scholsohn, Mary Ann Van Valkenburg, Bonnie Donzella, John Christen, Alan Gawel, Wendell Soule, Rob Kennedy, Eric Epstein, Matt Starr, Ed Matson, Gary Hock. Voting no: no one. No abstentions. Motion carries.

#### President's Report

- a. The President is working to connect with the lawyer for a legal opinion on our stipend policy.
- b. the President has submitted the letter of request to the ARPA committee.
- c. the RFP has been written for use to hire a new auditor.
- d. Sherm Green is back as an emergency responder.
- e. Bonnie Bevans has asked to use the gravel parking lot in June for an event at her home.

#### Chief's Report

- a. Alan asked for a moment of silence in honor of Sam Matson who died today.
- b. May 15 there will be a live burn in Litchfield.
- c. April 25 there will be a tour of Sharon Hospital's radioactive imaging equipment.
- d. In structure fires, firefighters are reminded to check the floor.
- e. We may be called upon to use our pumper while the leak at the Sharon Hospital water tank is repaired.
- f. The State Police have a drone which is available for borrowing if needed.
- g. call response is still tight-appreciate everyone responding.

#### Line Officer's Report

21 calls in March. Wendell is attending the LCAFC review of the State Trooper fatality and invited others to join him.

Gary said all trucks have had their fire extinguishers serviced and all are ok. Rescue 8 has new flashlights.

#### Ambulance Chief's Report

34 calls in March. Bonnie said on the recent tour of SKS campus that there were many buildings without signage. Everyone was reminded to refer to maps in all trucks. A2 is back in service (found and fixed an idling issue). Rowing regattas are May 14 and May 22 -we will need to help cover those events. April 11 is a mandatory EMS meeting. Our AED order is over \$1251.70 from what was approved because we were too late with our trade-ins. **Mary Ann van Valkenburg made a motion, seconded by Bonnie Donzella, to suspend the spending policy for increase of previously approved AEDs.** Voting yes: Mary Ann Van Valkenburg, Bonnie Donzella, Jill Scholsohn, John Christen, Alan Gawel, Wendell Soule, Eric Epstein, Rob Kennedy, Matt Starr, Jean Speck. Voting no: Ed Matson. No abstentions. Motion carries. **Mary Ann Van Valkenburg made a motion, seconded by Bonnie Donzella, to approve an additional \$1,251.70 for AEDs approved last month.** Voting yes: Bonnie Donzella, Jill Scholsohn, John Christen, Wendell Soule, Eric Epstein, Alan Gawel, Rob Kennedy, Matt Starr, Mary Ann Van Valkenburg, Tim Limbos. Voting no: no one. No abstentions. Motion carries.

#### Committee Reports

- a. Tax abatement: Matt said meetings began last month.
- b. Truck: no update
- c. Fitness Room: Matt said the committee has met a few times. The committee would like to contact members about removing personal equipment from the room. Staff sleeping quarters was discussed briefly as Stan McMillan offered suggestions and Matt asked for input from members.
- d. software: no update
- e. Ball: help will be needed as the date gets closer. Sign up with Anne McAndrew.

#### Appointed Positions

- a. facilities-Eric gave a brief update on the overhead doors, the sprinkler inspection (ok) and said he was looking into the light sensor status.
- b. LCD: Eric reminded everyone of radio protocol.
- c. Technology: Jean said we have our own YouTube channel under construction and when it's ready, a link will be published on the website.

Auxiliary: no report

Juniors: three members currently and a meeting this week.

Expenditure Warnings: no update.

Adjourned at 21:31

Respectfully submitted,

Cathe Mazza

Secretary