



Kent Volunteer Fire Department, Inc.

Monthly Meeting DRAFT Minutes

February 06, 2023 Hybrid & Kent Firehouse 1900 hours

Chair: John Russell, President
Secretary: Caralee Rochovansky

In Attendance:

At the Firehouse: *Department Members - Pete Bernard in 1912, John Christen, Eric Epstein, Alan Gawel in 1912, PJ Haviland, Caralee Rochovansky, John Russell, Bill Smith in 1915, Wendell Soule, Alexis*

Swagemaker out 2104

Auxiliary Members - None

General Public - None

On Zoom: *Department Members - Gary Hock in 2042, Tim Limbos in 1933, Ed Matson, Connor Sainz, Jean Speck in 2045, Mat Starr, Alexis Swagemaker in 2124, MaryAnn VanValkenburg*

Auxiliary Members - Elizabeth Place

General Public - None

Quorum achieved at 1906 hours.

Meeting called to order at 1907 hours.

Member or Public Comment:

Alexis S. made a motion to move turnout gear to top of Unfinished Business.

Seconded by Caralee R.

Voting Yes: John C., Eric E., PJ H., Caralee R., Wendell S., Mat S., Alexis S, and MaryAnn V.

Voting No: None

Abstentions: Ed M., Connor S.

Motion Approved

Wendell S. made a motion to move elections to the end of New Business.

Seconded by Alan G.

Discussion

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Caralee R., Bill S., Wendell S., Alexis S, and MaryAnn V.

Voting No: Mat S.

Abstentions: Ed M., Connor S.

Motion Approved

Treasurer's Report:

Eric E. made a motion to have the Treasurer move \$30,000 from the Ambulance Revenue Account to the Operating Account.

Seconded by John C.

Discussion

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Caralee R., Bill S., Wendell S., Mat S., and Alexis S.

Voting No: Connor S.

Abstentions: MaryAnn V.

Motion Approved

John C. made a motion to approve the unpaid bills.

Seconded by Wendell S.

Discussion

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Caralee R., Bill S., Wendell S., Alexis S., and MaryAnn V.

Voting No: None

Abstentions: Ed M., Connor S., Mat S.

Motion Approved

Wendell S. made a motion to pay the recurring bills except Lew White Appliance to be voted on later.

Seconded by Caralee R.

Discussion

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Caralee R., Bill S., Wendell S.

Voting No: None

Abstentions: Ed M., Connor S., Mat S., Alexis S., and MaryAnn V.

Motion Approved

Correspondence: - none

Alexis S. made a motion to dedicate the maple bench to Susie Rundall.

Seconded by Eric E.

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Tim L., Ed M., Caralee R., Connor S., Bill S., Wendell S., Mat S., Alexis S., and MaryAnn V.

Voting No: None

Abstentions: None

Motion Approved Unanimously

Membership: Two new member applications have been received, Caralee R. will invite them to our next Executive Committee meeting.

Minutes:

Wendell S. made a motion to approve the January 03, 2023 meeting minutes with one correction, that Alexis S. voted yes to Eric's motion to approve SOP 1-7 from tax abatement committee.

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Ed M., Caralee R., Bill S., Wendell S., Mat S., Alexis S., & MaryAnn V.

Voting No: None

Abstentions: Connor S.

Motion Approved

Unfinished Business:

Turnout Gear Replacement & AF Grant - Alexis S. reported on Gear Replacement that she and the Quartermaster Kerri C., have been working on.

Tim L. made a motion to request a grant for 40 sets of the Morning pride gear at \$5,310.00

Seconded by Ed M.

Discussion

Voting Yes: Tim L.

Voting No: Pete B., John C., Eric E., Alan G., PJ H., Ed M., Caralee R., Bill S., Wendell S., Alexis S.

Abstentions: Gary H., Connor S., Mat S., & MaryAnn V.

Motion Failed

Alan G. made a motion to apply for the AF Grant for Firefighter's PPE with two (2) sets of Morning Pride gear with minimum Class1 harnesses and ProWarrington boots, Cairns helmets, gloves and particulate hoods for every active emergency member as well as ten (10) additional Cairns helmets, particulate hoods, pairs of interior gloves, extrication gloves.

Seconded by Alexis S.

Discussion & Amended

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Gary H., Tim L., Ed M., Caralee R., Bill S., Wendell S., Jean S., Alexis S.,

Voting No: None

Abstentions: Connor S., Mat S., & MaryAnn V.

Motion Approved

2023 Budget & Capital Plan -

John C. made a motion to table 2023 budget and capital plan to a Special meeting.

Seconded by Alan G.

Discussion

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Gary H., Ed M., Caralee R., Connor S., Bill S., Wendell S., Jean S., Mat S., Alexis S., and MaryAnn V.

Voting No: None

Abstentions: None

Motion Approved Unanimously

OSHA Compliance Program - reported moving forward with consultant.

New Business:

Warned Expenses -

Eric E. made a motion to spend up to \$2,700 for new washer & dryer in utility room covered by grant.

Seconded by Alexis S.

Discussion

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Gary H., Ed M., Caralee R., Bill S., Wendell S., Mat S., Alexis S., and MaryAnn V.

Voting No: None

Abstentions: Connor S., Jean S.

Motion Approved

Gary H. made a motion to spend up to \$325.00 for ski race fundraiser entry fee.

Seconded by Alexis S.

Discussion

Voting Yes: Pete B., John C., Eric E., Alan G., PJ H., Gary H., Ed M., Caralee R., Connor S., Bill S., Wendell S., Mat S., Alexis S., and MaryAnn V.

Voting No: None

Abstentions: Jean S.

Motion Approved

CPR Fundraiser - Applying for funding grant to purchase 24 CPR manikins and media exposure. MaryAnn V. stressed hopes that all members of the department be trained in CPR.
Foundation Committee - meeting again Sunday and should have document drafts to the membership for review in the next few weeks.

Fitness Room Policy and Sleeping Quarters Policy - to be sent out to members soon.

Elections - for Treasurer and Lieutenant
Nominations from the floor for Treasurer.
Ed M. nominated Eric E. for Treasurer.
Eric E. accepted the nomination.

Vote Results -

12 affirmative votes

2 Abstentions

1 for Sherm Green

Eric E. is elected as Treasurer

Nominations from the floor for Lieutenant.

Mat S. nominated himself for Lieutenant.

Vote Results -

6 affirmative votes

7 Abstentions

1 No vote

1 vote for John L.

Mat S. is elected as Lieutenant

President's Report - President will be asking the EC for a deadline date in early March for Personnel Reviews of required trainings compliance.

Fire Chief's Report - Several events Coming Up - NWZ Live Burn - date TBD soon, April 1st a Search and Rescue Drill with Gaylordsville and Sherman and meet in Gaylordsville at 9 AM, No date yet for a Cornwall Electric Car Fire Demo from a foam company, Hazmat in person on Sunday February 19th at 1 PM, arrive at 1230 if you'd like to enjoy sandwiches prior to class. A thanks to Tim L. and Caralee R. for their January in person trainings. More dates to be announced soon for February. Thanks to Ed M., MaryAnn V. and others who alerted the Chief to the new business pursuits of our former tenant. We were able to recoup \$2,400 of what is owed so far.

Line Officers Report - Wendell S. reported 17 fire calls in January. Line officers are working on squads. Also reporting on the after action report for the Warren mutual aid call. Ed M. will be working on a drill in conjunction with the local bicycle shop and Lithium batteries. John C. reported the need to ask permission on mutual aid calls if you want to take any pictures on fire scenes as it may be against their department policies.

Ambulance Chief's Report - No Report

Committee Reports - No Reports

Appointed Position Reports - Technology - Jean S. discussed Cost Data Collection requirements for the report to Congress on EMS costs of service (tied to Medicare) and the cost we must bear associated with that data collection.

Auxiliary Reports - No Report

Juniors - No Report

Expenditure Warnings -

Technology - Hire Consultant to aid with required Cost Data Collection reporting.

Communications - New Pagers, Town Radio Coverage Study, Training

Meeting adjourned at 2147 hours.

Respectfully Submitted,
Caralee Rochovansky,
Secretary,
Kent Volunteer Fire Department, Inc.

These are draft minutes and corrections may be made by the Kent Volunteer Fire Department, Inc. membership at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

Account	Date	Num	Memo	Open Balance
Ace Hardware of Kent				
	01/13/2023	Inv# 36180	Toggle Bolt & Bit Speedor Max (Matt Starr) Fitness	23.97
Total Ace Hardware of Kent				23.97
Associated Security Corp.				
	01/23/2023	Inv# 178556	Security Monitoring for Feb. 2023 - January 2024	480.00
Total Associated Security Corp.				480.00
Davis IGA, Inc				
	01/31/2023	Account# 13	Account # 13	615.74
Total Davis IGA, Inc				615.74
Firematic Supply Co., Inc				
	01/10/2023	Inv# 403081	Case of 30 min flaes with holders	315.00
	01/13/2023	Inv# PF781169	Hose and Vest	4,068.00
Total Firematic Supply Co., Inc				4,383.00
Kent NAPA				
	01/13/2023	Inv# 31288	Door Latch Assembly	71.48
Total Kent NAPA				71.48
Levine Automotive				
	01/13/2023	Inv# PB358	Door Latch Assembly	18.06
Total Levine Automotive				18.06
Medical Warehouse, Inc.				
	01/11/2023	Inv# 217785	Customer Id # KEN049	39.87
	01/23/2023	Inv# 217714	Customer Id # KEN049	376.68
Total Medical Warehouse, Inc.				416.55
Stryker Sales Corp.				
	01/23/2023	Inv# 400978M	SMR Labor Charge - 7	518.00
	01/23/2023	Inv# 4005198M	Service PlanLife Pack and Lucas	1,028.40
	02/03/2023	Inv# 4024413M	Theraphy Cable & SP02 cable for Lifepak 15	652.80
Total Stryker Sales Corp.				2,199.20
TOTAL				8,208.00

ACCOUNT	Date	Num	Memo	Amount
Aquarion Water Co. / 2566 Back Building				
	02/03/2023		Account# 200102566	-40.96
	02/03/2023	1234	200101566	-40.96
Aquarion water Co. / 3543 kichen/Bath				
	02/03/2023		Account# 200103543	-36.29
	02/03/2023	4235	200103543	-36.29
Baldwin, Timothy				
	01/13/2023	AAR Report	Report of kent school call gass leak	-200.00
	01/13/2023	4207	Report of kent school call gass leak	-200.00
Berkshire Refrigeration Service, Inc				
	01/13/2023	Inv# 99662	inv 99662 // service call for freezer / cooler	-591.98
	01/13/2023	4208	inv 99662 // service call for freezer / cooler	-591.98
Charter Communications				
	01/23/2023	Inv# 0037055011323	Account# 8350 16 008 0067055	-139.98
	01/23/2023	4218	8350-16-008-0037055	-139.98
Davis IGA, Inc				
	01/13/2023	Account # 13	Account # 13	-74.44
	01/13/2023	4209	13	-74.44
Emergency Resourses Management, LLC				
	01/13/2023	Inv# 202228	EMT Staffing 11/20/22 - 12/3/22	-11,253.00
	01/13/2023	4210	EMT Staffing 11/20/22 - 12/3/22	-11,253.00
	01/17/2023	Inv# 2022261	EMT Staffing 1/1/2023 - 1/14/2023	-5,989.50
	02/03/2023	4226	EMT Staffing 12/18/2022 - 12/31/2022	-7,804.50
	02/03/2023	4236	EMT Staffing 1/1/2023 - 1/14/2023	-5,989.50
EMS Institute Inc.				
	01/23/2023		Kent Center School Early Learning - Sadie Grus	-20.00
	01/23/2023	4219	Kent Center School Early Learning - Sadie Grus	-20.00
Eversource / 3023 Back Building				
	01/17/2023		Account # 5192 145 3023	-925.92
	02/03/2023	1235	51921453023	-925.92
Eversource / 3031 Ambulance Barn				

Account	Date	Num	Memo	Amount
ACSA/AVTA	01/17/2023		Account# 5123 074 3031	-17.66
	02/03/2023	4227	51230743031	-17.66
Eversource / 4083 Firehouse	01/17/2023		Account# 5159 693 4083	-2,483.71
	02/03/2023	4237	51596934083	-2,483.71
Fire Equipment Headquarters, Inc	01/13/2023	Inv# 98633	Thorogood rubber fire boots size 12	-219.00
	01/13/2023	4211	Thorogood rubber fire boots size 12 (Jeff Rojas)	-219.00
Frontier Communications	02/03/2023		Account # 860-927-3151-123179-5	-282.18
	02/03/2023	4228	Account # 860-927-3151-123179-5	-282.18
Halloran & Sage, LLP	01/19/2023	Inv# 11401724		-1,575.00
	01/19/2023	Inv# 11401723		-1,075.00
	02/03/2023	4229		-2,650.00
ImageTrend Inc.	01/13/2023	Inv# 140058	Annual Fee for Vault Records with attachments	-848.72
	01/13/2023	4212	Annual Fee for Vault Records with attachments	-848.72
Ingegneri Cleaning Services, Inc.	01/23/2023	Inv# 2247	Cleaning dates 12/13 & 12/27	-600.00
	01/23/2023	4220	Cleaning dates 12/13 & 12/27	-600.00
Kent Sewer Commission	02/03/2023		Account # 2022 06 6126202	-139.50
	02/03/2023	4230	Account # 2022 06 6126202	-139.50
Lew White Appliance	02/03/2023	Quote 30888	New Washer and Dryer	-2,700.00
	02/03/2023	4231	New Washer and Dryer	-2,700.00
Mahaiwe Tent	01/13/2023	Inv# 228661720	Deposit for June 17, 2023	-632.35
	01/13/2023	4213	Deposit for June 17, 2023	-632.35
Master Clean Enterprises LLC				

Account	Date	Num	Memo	Amount
ACORN	01/26/2023	Inv# 434263	Inv# 434263 - Kitchen Well & Floor and Equipmer	-1,400.00
	02/03/2023	4232	Inv# 434263 - Kitchen Well & Floor and Equipmer	-1,400.00
McAndrews, Anne				
	01/23/2023		Amazon Order for Kitchen	-102.61
	01/23/2023	4221	Amazon Order for Kitchen	-102.61
Murphy Heating and Cooling				
	02/03/2023	Inv# 19174	New Thermostates	-2,681.53
	02/03/2023	4233	New Thermostates	-2,681.53
New England Fire Equipment & Apparatus Co				
	01/23/2023	4222	Inv# 30748	-10,268.79
Northern Dutchess Paramedics				
	02/03/2023	DOS 1/13/2023	1/8/2023 - 1/14/2023	-300.00
	02/03/2023	DOS 12/29/22	12/25/2022 - 12/31/2022	-300.00
	02/03/2023	4234		-600.00
Pearson Door Company, LLC				
	01/23/2023	Inv# 57990	Emergency Sevice Damaged Track	-1,064.00
	01/23/2023	4225	Emergency Sevice Damaged Track	-1,064.00
Quick Med Claims LLC				
	01/13/2023	Inv# 26704	December 2022	-376.62
	01/13/2023	4214	December 2022	-376.62
Stryker Flex Financial				
	01/13/2023	Inv# 276044	Account # 2401630	-706.75
	01/13/2023	4215	Account # 2401630	-706.75
	01/23/2023	Inv# 277419	Account # 1891479	-428.86
	01/23/2023	4223	Account # 1891479	-428.86
Those Guys Entertainment LLC				
	01/13/2023	2023 Firemans Ball	2023 Firemans Ball Deposit	-1,750.00
	01/13/2023	4216	2023 Firemans Ball Deposit	-1,750.00
Verizon				
	01/23/2023	Inv# 9924538833	Account # 642039673-00001	-130.16
	01/23/2023	4224	Account # 642039673-00001	-130.16

ACCOUNT	Date	Num	Memo	Amount
Welsh Sanitation Service				
	01/13/2023		Account# 728849	-74.07
	01/13/2023	4217	728849-000	-74.07